EMC AND TMC
REDLG LOANS/GRANTS CHECK LIST

☐ Transmittal Letter to NCREA Administrator

☐ Application Transmittal Specifics – brief description of the loan containing the following information:

a. Date
b. Applicant
c. Loan Amount
d. Total Project Cost
e. Term of Loan
f. Interest Rate
g. Purpose / Use of Proceeds
h. New Jobs Expected or Retained subject to Grant Approval
i. Collateral
j. Program Description
k. Background / Specifics of the Request
l. State the Action being Requested of NCREA
m. Year End RUS Form 7 for EMC
n. Year End RUS Form 479 for TMC

☐ EMC or TMC Board Resolution for NCREA (original w/seal)
☐ EMC or TMC Board Resolution / Letter to USDA
☐ EMC or TMC Application Form (Form RD 424)